



Application for IDSO Registered Third Party Evaluator (RTPE)

Note: Application fees do not guarantee acceptance as an IDSO Registered Third Party Evaluator. Fees for consideration of application are not refundable.

Today's Date: _____ Restoring / Evaluating Structures Since (year): _____

Full Name (with credentials): _____

Current Company / Employer: _____

Phone numbers: _____

Emails: _____

RIA advanced credentials

CR number: _____ WLS number: _____ CMP number: _____ Other: _____ Other: _____

Other advanced credentials worthy of the committee's consideration. Copies of printed evidence required. Acceptable examples include: College / University, ACAC, ABIH, etc. *(Note: IICRC credentials may be mentioned as introductory stepping stones toward the RIA (and other) advanced credentials necessary to be recognized as a qualified RTPE, but in itself rarely qualify the applicant under consideration.) RTPE Members should notify the IDSO of changes in their professional accreditation status so that a current Seal can be produced. Send change request to ken@drystandard.org*

Required elements for application:

- Signature is agreement to abide by the RTPE Code of Conduct and Ethics.
- Signature is agreement to the program stipulation that the RTPE applications can be revoked / non-renewed.
- A professional and comprehensive copy of a CV or Resume demonstrating experience and formal education.
- Two letters of recommendation from outside their own company or employment, but from within the industry.

- Initial Application Review Fee (non-refundable; does not include first year Registration Fee): \$100.00
- Annual RTPE Registration Fee: \$149.00

Typed or written name: _____

Credit Card Type: Visa: MasterCard: Am Ex:

Title: _____

Name on Credit Card: _____

Company Name: _____

Number: _____

Address: _____

Expiry: _____ V-Code: _____

City, State, ZIP: _____

Mailing Address of Credit Card: _____

Phone: _____ Email: _____

Authorized Payment Amount: \$ 249.00 USD

Payment type: Check Credit Card *(Mail checks to: IDSO 135 Carson Oaks Lane, Santa Rosa Beach, FL 32459)*

Signature: _____



IDSO Registered Third Party Evaluator (RTPE) Code of Conduct and Ethics

INTERNATIONAL
DRY STANDARD
ORGANIZATION

1. An RTPE reflects safe work practices above all else.
2. An RTPE provides accurate and truthful representations
3. Standard practices are not necessarily reflective of the accepted standard of care to be followed. An RTPE speaks to the needs of current standard and competent execution of restoration work.
4. An RTPE complies with federal, state / province, local laws and regulations.
5. An RTPE reflects practices that are moral and ethical rather than common or legal.
6. An RTPE does not evaluate restoration work performed by a company in which they have an interest, as it is biased and a conflict of interest.
7. An RTPE offers only professional services that they are qualified to perform.
8. An RTPE exercises professional judgement on the release of confidential information and privacy.
9. An RTPE shall only speak to the subject of competent restoration of structure and contents in accordance with high standards of practice in the effort to return property to its pre-damaged or pre-soiled condition.
10. *An RTPE shall not advocate program rules (financial / protocol) as a substitute to competent restoration practices.*
11. An RTPE enters into no agreements with any entity to offer rebates, kickbacks or similar compensation not specified in their reports or invoices.
12. An RTPE shall not define what a third party will or will not pay for.
13. An RTPE shall not represent any entity unless legally qualified to do so.
14. An RTPE avoids rendering opinions; rather, the RTPE quotes from authoritative sources in support of their statements.
15. An RTPE discloses to their customer any connection they may have with an interested third party.
16. An RTPE does not disparage competitors and other professionals and stakeholders involved in the evaluation and claims resolution process.

RTPEs who violate these Codes agree to the stipulation that they risk having their RTPE Registration revoked / non-renewed. A multi-disciplinary committee including fellow RTPEs will review complaints in the determination of revoking / non-renewing an applicant.

Date: _____
RTPE Applicant (print name with credentials): _____

Address: _____

I understand and agree with the policy and rule that a Registered Third Party Evaluator is a title given to those who are recognized as experts among their peers of other Registered Third Party Evaluators, and that this reputation can be lost or forfeited. Therefore, I agree to abide by the RTPE Code of Conduct and Ethics to the best of my ability and understand that my registration as an IDSO Registered Third Party Evaluator can be revoked and / or non-renewed if not followed, for any reason and any time, based upon reports and / or evidence received by the IDSO. I understand that registration fees shall not be refunded and fully forfeit any claims of damages resulting from loss of business or reputation as a result of my RTPE status being revoked or non-renewed, and shall hold the IDSO and its representatives harmless for any actions or inaction on their part as it relates to my RTPE status. I also understand that the IDSO intends on transferring this Registered Third Party Evaluator if and when the Restoration Industry Association (RIA) wishes to take over the administration of the TPE program.

Signature (with advanced credentials): _____

For Office Use Only: Reviewer(s): _____ Comments (Use back of document(s) / additional paper if required):	RTPE ID #: <div style="border: 1px solid black; height: 60px; width: 100%; margin-top: 5px;"></div>
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